

	Title:	
	<h1>Children on Campus Guidelines</h1>	
	Version: 1.00 24 October 2007	Approved: Date
Administered:	Next Review:	

1 PURPOSE

- 1.1 The University has developed these guidelines in recognition that there may be unforeseen circumstances where parents or guardians may need their children to attend classes or the workplace.
- 1.2 Charles Darwin University recognises that both men and women have family responsibilities which are diverse and include caring for family members of all ages. The scarcity and expense of occasional childcare for children demonstrates the need for other means of catering for unexpected circumstances where care is required when, for example a child is unwell or child care arrangements have fallen through. Often this will mean that a parent has no option but to take the child to class or work with them which may create problems.
- 1.3 These guidelines set out arrangements for the presence of children on campus to ensure that safety requirements are maintained and that the functioning of the University is not compromised.
- 1.4 Children attending University Campuses for the purpose of participating in authorised sporting events and programs which are specifically arranged for children are excluded from the provisions of these guidelines, subject to appropriate supervisory arrangements.
- 1.5 Children attending University Campuses for the purpose of authorised participation in school activities, including Vocational Education and Training in Schools activities, are excluded from the provisions of the guidelines. In these instances, the student's school is responsible for organising appropriate supervisory arrangements.

2 DEFINITIONS

- “Child” For the purpose of these guidelines, a child is defined as a person less than 15 years of age
- “HS&E” Health, Safety and Environment
- “Residence” means any hall of residence or accommodation facility established or provided by the University

3 GUIDELINES

- 3.1 Unaccompanied children are not allowed on campus, except for those covered by the provisions of Clause 1.4
- 3.2 Accompanied children must be under the direct supervision of a parent/guardian who has the ultimate responsibility for the safety and all aspects of the behaviour of their children.
- 3.3 For the purpose of infection control, children either suffering from, or showing the symptoms of, infectious ailments must not be brought into the workplace, teaching areas or University residence at any time.
- 3.4 Children are not allowed in hazardous areas of the University as defined by Manager HS&E: namely: laboratories, workshops, studios and building sites.

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- 3.5 Accompanied children may attend non-hazardous teaching and residence areas provided:
- (i) that permission from the relevant Lecturer, Tutor or Residence Manager has been sought; and
 - (ii) that attendance of the child does not interfere with the educational or residential activities
- 3.6 Staff may bring children in to non-hazardous work areas where:
- (i) permission from the relevant supervisor has been sought: and
 - (ii) the attendance of the child does not interfere with the employment duties of the parent/guardian or other staff in the work area.
- 3.7 Permission must be obtained for children in after-hours teaching Laboratories.
- 3.8 The University will give ongoing attention to the provision of appropriate child care facilities

4 APPROVAL

- 4.1 It is expected that requests for permission for children to be on campus with a parent/guardian will be treated sympathetically, but permission for such attendance may be withdrawn in the child(ren) disrupt the areas activities.
- 4.2 Cases of dispute concerning the attendance of children as outlined above are to be dealt with under the existing staff and student conciliation/grievance processes.